



## GENERAL INFORMATION

### STATUS

St David's is an independent school which is part of the Royal Russell School Trust and an accredited member of the Independent Schools Association (ISA). The school provides education for boys and girls aged 3 – 11. The school comprises of three sections:

- The Early Years Department (co-educational, children aged 3 – 5)
- Key Stage 1 (co-educational, Years 1 and 2, children aged 5 – 7)
- Key Stage 2 (co-educational, Years 3 – 6, children aged 8 – 11)

The Head Teacher is Miss C Mardell. The governance of the school is the responsibility of a School Council of Governors. The Chair of the School Council of Governors is Mr Andrew Merriman.

The school postal address for correspondence and the registered office of the trust is:

St David's (Purley) Educational Trust Limited  
Woodcote Valley Road  
Purley  
Surrey  
CR8 3AL

Tel: 020 8660 0723

E-mail: [office@stdavidsschool.co.uk](mailto:office@stdavidsschool.co.uk)

School Website: [www.stdavidsschool.co.uk](http://www.stdavidsschool.co.uk)

The address for any communication with the Chair of Governors is c/o St David's School.

### ETHOS AND AIMS

#### The Ethos

Our aim is to provide an all-round education in a supportive and happy environment that will challenge every child to fulfil their maximum potential. It is our aim to educate the whole child, academically, socially and morally, through a broad and balanced curriculum, so that they are able to integrate and flourish with confidence in their next school.

#### The General Aims

- To provide a good all-round education for all pupils at St David's.
- To provide a caring 'family' community where everyone will behave with courtesy, consideration, and tolerance towards others.
- To offer a broad and balanced curriculum which is regularly reviewed.
- To encourage each child to have a disciplined approach to work and to learn the benefits of contributing positively to the school and participating in all it has to offer.
- To ensure children are well prepared for independent secondary school entrance examinations / 11+ Grammar school examinations and beyond.

St David's School fosters good relationships between members of staff and the pupils themselves. Bullying, harassment, victimisation and discrimination will not be tolerated. The School and its staff will act fairly in relation to the pupils and parents and we expect the same of pupils and parents in relation to the school.

We attach importance to courtesy, integrity, good manners, good discipline and respect for the needs of others. Parents warrant that the pupil will take a full part in the activities of the school, will attend each school day, will be punctual, will work hard, will be well-behaved and will comply with the school rules including the wearing of uniform.

The delivery of the curriculum will reflect the school ethos and its aims which are to:

- Value children as individuals, responding to their needs in small class groups, drawing out and developing their varied talents and potential.
- Provide a friendly, family atmosphere, conducive to learning, where courtesy, kindness and consideration for others are fostered in all pupils.
- Offer, through a broad, balanced and relevant curriculum, opportunities, encouragement and guidance for pupils to pursue excellence in intellectual, physical and cultural activities, whilst also developing their spiritual and moral understanding.
- Recognise and celebrate positive achievements.
- Promote a genuine partnership between pupils, parents and staff, based on mutual trust, good communication and co-operation.
- Prepare pupils for life after St David's by helping them to acquire skills and attitudes needed to move on happily, confidently and successfully into the next stage of their education.
- Develop and support staff fully within the context of personal needs, school needs and national initiatives, by offering them respect, recognition and responsibilities, together with opportunities for new experiences.

Great importance is attached to the spiritual background of the School's life and to the training of character. The school is essentially Christian in ethos, but children of every creed are welcome and, as Religious Education is non-denominational, each child can participate and contribute. The School day usually begins with an assembly which provides a strength of community spirit.

## **ADMISSION ARRANGEMENTS**

### **Early Years**

The majority of pupils join Nursery in the September after their third birthday. However, children are welcome to join Nursery in the actual term of their third birthday, but it must be noted that these children will remain in their correct age group and will not move up to Reception until the correct age (possibly remaining in Nursery for four, five or six terms).

Pupils are admitted to Reception in the September after their fourth birthday.

At present there is no formal assessment for entry to Nursery and Reception.

In the Summer Term prior to the pupil taking up their place at the start of the next academic year, Early Years staff will arrange a visit to the child's home and/or Nursery at a mutually convenient time, whereby the Class Teacher is able to meet and observe the child in familiar surroundings. Following a successful visit, the new Nursery and new Reception pupils are invited to attend the school for a session in order to meet the Head of Early Years, their Class Teacher, Teaching Assistants and their new class mates, thus starting the induction process.

Although there are no formal entrance tests for pupils wishing to enter the Early Years classes, if a child should join Nursery or Reception at non-standard transitions, a place may be offered on completion of a satisfactory informal assessment made during a trial visit to the school and information from the previous setting.

### **Key Stage 1 and 2**

If places are available, pupils are considered for admission into any year group subject to satisfactory informal assessment and at the discretion of the Head Teacher. Prospective parents normally visit the school first with their child(ren) to meet the Head Teacher and discuss their requirements. They also have an opportunity to view the school in action by visiting the facilities and classes. Children will be expected to spend a taster day (8.30am to normal class finish time) in the appropriate class group. There are no formal entrance tests for pupils wishing to enter St David's. However, the Class Teachers/Inclusion Leader submit a brief report to the Head Teacher following the child's visit, commenting on general all-round ability compared to the rest of the class group and the prospects of harmonious social integration within the group. The Head Teacher will be seeking evidence to support the view that the prospective pupil will be able to develop and prosper in the academic and social environment of the school. The Head Teacher will also require a copy of the child's latest school report.

## **Whole School**

Before any class visits take place, parents are required to complete the school Registration Form and pay the non-returnable registration fee. If a place is offered, to complete the admission procedure, an Acceptance Form needs to be completed and an acceptance deposit is payable. This deposit is retained by the school until the pupil leaves at the end of Form 6 when it will be refunded.

## **INCLUSION**

St David's School is committed to providing a sufficiently challenging curriculum for all its pupils. We recognise that, at any level, early identification of special needs is very important as prompt intervention makes remediation easier and reduces social/emotional problems.

If parents know that their child has a special educational need and/or disability, all the facts, reports and information must be divulged and be fully discussed with the Head Teacher and Inclusion Leader BEFORE entry to St David's can be considered. It is essential that the school feels confident about being able to cater properly and appropriately for the special needs of the child, but not at the expense of other pupils. Normally St David's does not feel that it can cater appropriately and adequately for children with Education, Health and Care Plans. However, any enquiry about placing such a child at St David's School is given due consideration, before a decision is reached.

A child may have particular learning needs which are linked to their progress in learning English as an additional language (EAL). All children are given the opportunity to develop their knowledge, understanding and skills across all areas of the English curriculum. Children with English as an additional language would not generally produce separate work, although it may well need to be differentiated to ensure access.

At St David's we are committed to ensuring that all pupils maximise their potential. Through our High Achievers scheme we recognise, support and challenge pupils who achieve at a particularly high level. In class our very able pupils are challenged through a variety of extension and enrichment tasks. Additionally we offer a range of extra-curricular activities to our High Achievers which give them the opportunity to further extend their learning in a range of subjects.

## **POLICIES**

Successfully and effectively providing for children from 3 – 11 years old is a challenging task for any school. Along with the breadth, balance and relevance of the curriculum to suit all children at different stages from Nursery to Year 6, there is a need for continuity and progression through the Early Years to the end of Key Stage 2. Further information is provided in the St David's Curriculum Policy which outlines the philosophy and thinking behind the construction of the curriculum.

Parents are free to ask for or look on the school website for the following information:

- Details of academic performance
- Details of complaints procedures
- Staff and summary of qualifications
- Terms and Conditions of Entry
- Privacy Notice

The following policies are available on the school website.

- Admissions and Entrance
- Anti-bullying
- Complaints Procedure
- Curriculum Policy Statement
- Data Protection
- E-Safety
- First Aid
- Guidelines on Infection Control
- Health & Safety
- Low Level Concerns
- Positive Behaviour
- Privacy Notice
- Relationships, Health and Sex Education
- Safeguarding (including Child Protection)
- Snow
- Special Educational Needs and Disabilities

## CUSTOMER SATISFACTION

We aim to offer teaching and learning opportunities of the highest quality and create a friendly, family ethos within the whole school. We believe that children and parents are entitled to expect courtesy and prompt careful attention to their needs and wishes. We regularly survey parents and pupils for their opinions of the school and we run an 'Open Door' policy, where parents are invited to air any concerns, questions or offer suggestions with the relevant member of staff. We anticipate that most concerns will be resolved quickly by an informal approach. If this does not achieve the desired result, we have a set of procedures for dealing with concerns. A copy of our '*Complaints Procedure*' is on our website. We believe that the best interests of the children can only be well served if the staff and parents work together in partnership towards the same agreed goals.

Copies of Early Years Foundation Stage complaints will be kept for 7 years.

## ISI INSPECTION REPORT

A copy of our latest Inspection Report is available to view by clicking on the following link on our school website: <https://www.stdavidsschool.co.uk/about-us/inspection-report>

Reviewed by	C Mardell/B Rogers
Date approved by SLT	January 2024
Review date (every year)	January 2025